

Minutes of Public Meeting
ARIZONA BOARD OF FINGERPRINTING
December 21, 2000

The Arizona Board of Fingerprinting held its meeting at the Department of Public Safety, Second Floor Conference Room, 2102 West Encanto Blvd., Phoenix, Arizona. The meeting began at approximately 8:23 a.m.

MEMBERS PRESENT

Mike LeHew
Kim Pipersburgh
Dorothy Arvizu, Alternate for Cheryl Rowley

MEMBERS ABSENT

AOC Representative
Corrine Velasquez

CALL TO ORDER

ROLL CALL

BUSINESS REPORTS

Ms. Pipersburgh made the motion to approve both the last quarter of FY2000 and the first quarter of FY2001 budget reports. Motion carried 3-0.

QUARTERLY BUDGET REPORTS

MOTION

Ms. Pipersburgh made the motion to approve the first and second quarter strategic plan reports. Motion carried 3-0.

QUARTERLY STRATEGIC PLAN REPORTS

MOTION

MINUTES

Ms. Pipersburgh made a combined motion to approve the minutes of July 12, 2000, August 16, 2000, August 30, 2000 and September 27, 2000. Motion carried 3-0.

MOTION

GENERAL SESSION

There was some discussion on whether the Board needs to introduce the hearing results for the record. And if the results do need to be introduced, is it necessary to have some

CONSIDERATION OF GOOD CAUSE EXCEPTION HEARINGS AND EXPEDITED CONSIDERATIONS.

identifier for each person heard (while maintaining their anonymity) or would it be possible to just list the results in a combined fashion. Rather than list every application number and the results for that person, is it okay to indicate how many people were approved/how many denied, etc. Legal counsel has been sought to answer this question. Until further direction, the results would be combined for reporting purposes.

Ms. Pipersburgh made three motions:

- 1) Approve the results of Hearings scheduled from June 28, 2000 through November 29, 2000 inclusive. Motion carried 3-0. MOTION
- 2) Approve the results of Expedited Considerations for July, August, October and November. Motion carried 3-0. MOTION
- 3) Approve the results, as amended, of Expedited Considerations for September 20, 2000 and September 27, 2000. Motion carried 3-0. MOTION

In discussion it was decided that when no specific date is set in the hearing, a sixty-day period of time is reasonable and adequate for the applicant to provide the required documentation. The Board will emphasize in hearings that it is the *applicant's* obligation to provide the documents and that no additional reminders or other correspondence from Board Staff would be needed or given. Ms. Pipersburgh made to motion to establish a sixty-day time period to receive documentation on contingency approvals. Motion carried 3-0.

CONSIDERATION OF GUIDELINES FOR APPROVALS BASED ON A CONTINGENCY WHEN APPLICANT DOESN'T MEET DEADLINE

MOTION

After discussion, the Chair stated that he would follow up telephonically with AOC. If he then receives no response, Board Staff will draft a letter for his signature to AOC requesting that a representative be assigned as soon as possible.

CONSIDERATION OF VACANT AOC REPRESENTATIVE

Ms. Pipersburgh indicated that DHS requests that the Board draft another letter to the

CONSIDERATION OF BOARD ATTORNEY AND AUTONOMY ISSUE.

Attorney General regarding the assignment of an attorney to represent the Board. DHS also requests that each Agency with representation on the Board by copied on that letter. The Chair will take this request under advisement.

B

It was decided that the Board would continue to function as an autonomous agency unless given different instructions by the AG's office.

CALL TO THE PUBLIC

There were no members of the public present.

ADJOURNMENT

Mr. LeHew adjourned the meeting at approximately 10:53 a.m.

Approved by the Board on the 21 day of October, 2001.

approved as amended

Walter LeHew

Chair