

**Minutes of Public Meeting**  
**ARIZONA BOARD OF FINGERPRINTING**  
July 17, 2001

The Arizona Board of Fingerprinting held a telephonic meeting at the Department of Public Safety, Second Floor Facilities Conference Room, 2102 West Encanto Blvd., Phoenix, Arizona. The meeting began at approximately 2:12 p.m.

MEMBERS PRESENT

Mike LeHew  
Cynthia Goertz  
Kim Pipersburgh  
Katherine Hill

MEMBERS ABSENT

Corinne Velasquez

**CALL TO ORDER**

**ROLL CALL**

**MINUTES**

Ms. Hill made a motion to approve the minutes of April 11, 2001. Motion carried 4-0, with one Board member absent.

MOTION

**BUSINESS REPORTS**

Mr. LeHew opened the floor for nominations for officers. Ms. Hill made a motion to nominate Mr. LeHew as Chair. There were no other nominations. Mr. LeHew was re-elected on a vote of 3-0, with one abstention and one Board member absent.

ELECTIONS

MOTION

Ms. Hill made a motion to nominate Ms. Velasquez as Vice-Chair. There were no other nominations. Ms. Velasquez was re-elected on a vote of 4-0, with one Board member absent.

MOTION

After discussion, Ms. Hill made the motion to approve the fourth quarter budget report. Motion carried 4-0.

QUARTERLY BUDGET REPORT

MOTION

After discussion, Ms. Hill made the motion to approve the fourth quarter strategic plan report. Motion passed 4-0.

## QUARTERLY STRATEGIC PLAN REPORT

### MOTION

No statistical information was available due to lack of staff and illness of existing staff.

### STATISTICAL REVIEW OF BOARD ACTIVITIES

Ms. Loveland reported to the Board on the status of this fiscal year's budget and the current backlog of good cause exception appeals. The Board's FY 2002/2003 funding was approved as a second trigger budget item but will probably never be funded because of the downturn in the state's economy. At the same time, the expected number of appeals continues to increase. Although, DPS has made up the shortfall in the Board's budget in the past, they are concerned about the significant increase required for the next two years and are seeking a long term resolution to the chronic under-funding. The shortfall is projected at \$234,900 for this fiscal year, and another \$310,600 for next fiscal year. DPS sent a letter to the Governor's Office notifying them of the shortfall and the Board's serious backlog.

### DPS REQUEST TO GOVERNOR FOR RELIEF FUNDING IN FY2002

Mr. LeHew announced that the Attorney General's Office has assigned an attorney to the Board. Her name is Christine Cassetta. Ms. Lisa Stelley set up a meeting between Board staff and Ms. Cassetta. During discussion, Lisa mentioned that a memo had been generated regarding the Board's autonomy but that she did not have a copy. Mr. LeHew directed Staff to contact the Attorney General's Office to obtain copy of memo.

### NEW ATTORNEY AND BOARD AUTONOMY ISSUE

(Subsequently, Ms. Cassetta called Board staff and said that an internal AG memo had been generated, but it was never sent because it was decided that the newly appointed attorney should research and make the determination.

Ms. Cassetta asked for input from Board members on the issue of autonomy.)

### GENERAL SESSION

After discussion, Ms. Hill made the motion to accept the plan as written and submit to DPS for inclusion in their strategic plan.  
Motion carried 4-0.

CONSIDERATION OF THE FY2002-2004 STRATEGIC PLAN SUBMISSION

MOTION

After discussion, Ms. Hill made the motion for the Board to re-file the Docket.  
Motion carried 4-0.

CONSIDERATION OF FILING A NOTICE OF RULEMAKING DOCKET OPENING.

MOTION

In various meetings with Senator Tom Smith last legislative session, he expressed a desire that all of the agencies involved in fingerprinting meet sometime this summer to discuss and possibly agree on changes or modifications needed in the laws governing the fingerprint process. The Board, as a neutral party, agreed to schedule the first round of meetings. Discussion revolved around whether these initial meetings should be with the provider agencies or just with the five agencies that require fingerprint clearance cards. It was decided that initial meetings should be with agencies only. Subsequent meetings may include provider agencies and could be in the form of focus groups. Board staff was directed to draft a letter by August 8, 2001 for Board review, inviting Senator Smith and representatives from DPS and the five fingerprint clearance card agencies to begin a dialogue on needed changes in the laws. Board members will review and provide feedback by August 15, 2001. Ms. Goertz made the motion to send an invitation letter as approved by the Board. Motion carried 4-0.

CONSIDERATION OF BOARD SCHEDULING PUBLIC MEETINGS WITH AGENCIES AND PROVIDER AGENCIES REGARDING CHANGES TO LEGISLATION

MOTION

(Board staff did not get a draft letter prepared by the August 8, 2001 date. A letter requesting a meeting in September is forthcoming.)

**CALL TO THE PUBLIC**

There were no visitors present.

**ADJOURNMENT**

Mr. LeHew adjourned the meeting at approximately 2:57 p.m.

Approved by the Board on the 17 day of October, 2001.

  
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Chair