

**ARIZONA BOARD OF FINGERPRINTING
MINUTES OF SPECIAL MEETING**

Wednesday, June 19, 2002

2222 West Encanto Blvd., #350, Phoenix, Arizona 85005

Board attendance: Department of Economic Security: Mike LeHew, Chair
Department of Education: Craig Emanuel
Administrative Office of the Courts: Cynthia Goetz (telephonic)
Department of Health Services: Kim Pipersburgh
Department of Juvenile Corrections: Vernon Waite (alternate)

Staff attendance: Sally Loveland, Director

Members of the Public: Brad Doyle, Della Taylor, Eric Richardson

I. CALL TO ORDER AND ROLL CALL

Mr. LeHew called the meeting to order at 9:05 a.m and conducted a roll call.

II. GENERAL SESSION

Ms. Goertz moved that the Board relax its normal parliamentary procedure in order to facilitate dialogue. The motion was seconded and passed, 3-0.

- A. Review of Board requirements for appeals, expedited reviews, and interim work permits. Subcommittee report or recommendations.

Ms. Loveland identified some changes to the Board's criteria for applications that might alleviate the Board staff's workload and the Board's backlog. The changes included:

- Eliminating the criminal history affidavit, asking instead whether the applicant has had any contact with Child Protective Services or a comparable agency in another state.
- Adding a requirement that an applicant provide police reports and court documents (showing that the applicant has met all terms and conditions) if he or she has had an offense occur five or less years ago, even if the Federal Bureau of Investigations or Department of Public Safety criminal background histories indicate the disposition of the offense.

Discussion also took place about how to handle the time period within which interim work permits would be valid.

Ms. Pipersburgh moved that the Board accept the recommended changes to the expedited review process; that those changes be reflected in the application package; and that interim work permits be approved for a period that extends until the Board holds a good

cause exception hearing, approves an application under expedited review, or one year expires, whichever time period is shorter. The motion was seconded and passed, 4-0.

Ms. Pipersburgh moved that the Board review a draft of a reference form, two of which would be included at a later time as part of the application requirements, by June 30, 2002. The motion was seconded and passed, 4-0.

B. Review of contingency operational plans for backlog.

Mr. LeHew discussed the need for Board members, or their alternates, to be present at regular meetings, at which Board members would review files scheduled for hearing and determine whether the files should go to hearing.

Ms. Pipersburgh moved that every Board member meet each Wednesday at 7:00 a.m., starting June 26, 2002 and continuing through July, with the exception of July 10. The motion was seconded and passed, 4-0.

III. CALL TO THE PUBLIC

Mr. LeHew made a call to the public. There were two members of the public who addressed the Board: Mr. Doyle and Mr. Richardson. They did not request formal action by the Board.

IV. ADJOURNMENT

Ms. Pipersburgh moved to adjourn the meeting. The motion was seconded and passed, 4-0. Mr. LeHew adjourned the meeting at 10:55 a.m.

Minutes approved on _____, 2003.

Dennis Seavers, Executive Director