

ARIZONA BOARD OF FINGERPRINTING
MINUTES OF SPECIAL MEETING
Wednesday, October 2, 2002
2222 W. Encanto Blvd. Suite 3500, Phoenix AZ 85005

Board attendance: DOE: Craig Emanuel, Chairman;
DES: Michael Lehew, Vice Chairman;
AOC: Joseph Jericho;
DHS: Kim Pipersburg; and
DJC: Vernon Waite.

Staff attendance: Sally Loveland, Director; Gloria Brown, Administrative Assistant

Public present: Victoria Mangiapane, Assistant Attorney General, Jazell Michael, DPS;
and Elaine LeTarte, Governor's Office for Excellence in Government

I. CALL TO ORDER:

Mr. Emanuel called the meeting to order at 9:02 a.m. The roll call of members was taken and it was established that a quorum was present.

II. GENERAL SESSION:

A. Discussion of the OEG Report Recommendations

At the Board's request, Ms. LeTarte summarized the Governor's concerns that lead to OEG's researching and writing the report.

B. Authorization for OEG staff to serve as interim Board staff.

The Board discussed the possible movement of the Board staff back to DPS. Ms. Mangiapane that the Board's concern was premature, as DPS had not yet been given the opportunity to present a plan for such.

Mr. Waite moved that the Board appoint Ms. LeTarte as the Acting Director of the Board and unidentified staff from the Governor's Office for Excellence be accepted as interim staff for the Board.

Mr. Waite moved that Ms. Loveland remain with the Board as an advisor through Friday, October 4, 2002. Ms. Pipersburg seconded.

Mr. Lehew amended the previous motion as follows: That Ms. Loveland remain as an advisor to the Board through Friday, October 4, 2002 to Ms. LeTarte and the OEG staff an that she return to the Department of Public Safety. The motion was seconded. The motion carried.

C. Separation of Board functions from DPS to DOA

Ms. LeTarte informed the Board that Mr. Elliott Hibbs, Director of the Department of Administration and Chief of the Cabinet, would be handling the development of the Interagency Service Agreement that would separate the Board from DPS.

D. Modification of Board procedures to reduce backlog.

Ms. Loveland noted that there were 402 cases awaiting hearing at this time. Ms. LeTarte discussed with the Board several recommendations for reducing the backlog. Ms. Mangiapane advised the Board that other agencies had adopted similar policies when faced with significant backlogs. The Board members expressed their commitments to

Mr. Jericho moved that the Board members work in conjunction with OEG to reduce the backlog. Ms. Pipersburg seconded. The motion passed.

Mr. Lehew moved that Ms. LeTarte submit an action plan for reducing the backlog to the Board no later than October 31, 2002. The motion was seconded, and passed.

III. CALL TO THE PUBLIC

There was no call to the public.

IV. ADJOURNMENT

Mr. Lehew moved that the meeting be adjourned. The motion was seconded and passed. Mr. Emanuel adjourned the meeting at 10:24 a.m.

Minutes approved on _____, 2002

Elaine LeTarte, Acting Director