

**NOTICE OF SPECIAL MEETING
ARIZONA BOARD OF FINGERPRINTING**

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431-02, notice is hereby given to the members of the Arizona Board of Fingerprinting and to the general public that the Board will hold a special meeting open to the public as specified below. The Board reserves the right to change the order of the agenda.

Pursuant to A.R.S. § 38-431.03.A.2. and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on this agenda or to review records exempt by law from public inspection.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter by contacting Dennis Seavers at 602 223-2800. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED THIS 28th day of October, 2002 at 9:00 a.m.

Arizona Board of Fingerprinting

By _____
Elaine LeTarte, Acting Director

AGENDA

Wednesday, October 30, 2002

1:00 P.M.

2222 W. Encanto Blvd, Suite 350

Phoenix AZ 85005

I. CALL TO ORDER AND ROLL CALL Mr. Emanuel

II. APPROVAL OF MINUTES

From the meeting of October 16, 2002

III. GENERAL SESSION

Discuss, review, and possible action on:

- A. Position Description Questionnaires for Board staff, and timetable for recruitment and hiring.
 - 1. Director
 - 2. Investigator III
 - 3. Administrative Assistant III
- B. Board policies for processing and deciding Good Cause Exceptions.
- C. Special policies for reduction of hearing backlog

IV. ACTING DIRECTOR'S REPORT

Ms. LeTarte

- A. Status report to Governor on OEG activities
- B. Budget projections for Board
- C. Changes to Board database and computer system
- D. Report on meeting of users agencies

V. CALL TO THE PUBLIC

Mr. Emanuel

V. ADJOURNMENT

Mr. Emanuel