

DRAFT



ARIZONA BOARD OF FINGERPRINTING

Mail Code 185 • Post Office Box 6129 • Phoenix, Arizona 85005-6129
Telephone (602) 322-8590 • Fax (602) 322-8594

Draft Minutes for Regular Session Meeting

Held June 18, 2004 at 8:00 a.m.

2222 West Encanto Blvd., Suite 350, Phoenix, Arizona

Board Members

Mike LeHew, Department of Economic Security, Chair
Vincient Yanez, Department of Education, Vice Chair
Alvin Vasicek, Administrative Office of the Courts
Kim Pipersburgh, Department of Health Services
Vernon Waite, Department of Juvenile Corrections

Executive Director

Dennis Seavers

CALL TO ORDER AND ROLL CALL

Mr. Yanez called the meeting to order at 9:06 a.m. and conducted a roll call. The following members were present: Vince Yanez, Al Vasicek, Kim Pipersburgh, and Vernon Waite. The following member was absent: Mike LeHew. In addition, the board's assistant attorney general, Christine Cassetta, was in attendance.

CALL TO THE PUBLIC

Mr. Yanez made a call to the public. There were no members of the public present.

APPROVAL OF MINUTES

Mr. Waite made a motion to approve the minutes of the regular meeting on June 18, 2004, and Mr. Vasicek seconded. The motion passed, 4-0.

HEARING OFFICER DELEGATION

Mr. Seavers referred the board to written advice from the assistant attorney general on the advisability of delegating the executive director as hearing officer. There would be a change to the current business process, in which the executive director periodically reviews the investigator's summaries and, at times, changes the investigator's recommendation. Instead, the executive director would review only those files for which the investigator had recommended giving a good cause exception. Any recommendations for hearing would be kept separate from other files and would not be reviewed by the executive director. The executive director would not conduct hearings for those cases in which he became personally involved, especially when the contact with the appellant was negative. Any hearings in which the executive director had become involved would be conducted by the Office of Administrative Hearings. Mr. Seavers noted that his ability to supervise the investigator's work would diminish, and board members would have to contact the investigator directly with questions about particular cases.

Mr. Waite made a motion that the executive director be delegated the board's hearing officer, with the noted restrictions, and Mr. Vasicek seconded. The motion passed, 4-0.

ADJOURNMENT

Mr. Vasicek made a motion to adjourn the meeting, and Ms. Pipersburgh seconded. The motion passed, 4-0. Mr. Yanez adjourned the meeting at 9:56 a.m.

Minutes approved on _____, 2004

Dennis Seavers, Executive Director