

ARIZONA BOARD OF FINGERPRINTING
MINUTES OF SPECIAL MEETING
Wednesday and Thursday, December 4 and 5, 2002
2222 W. Encanto Blvd, Suite 350
Phoenix AZ 85005

Board attendance: DOE: Craig Emanuel, Chairman;
DES: Michael Lehew, Vice Chairman;
AOC: Cynthia Goertz;
DHS: Kim Pipersburg; and
DJC: Vernon Waite

Staff attendance: Elaine LeTarte (OEG), Acting Director

I. CALL TO ORDER AND ROLL CALL Mr. Emanuel

Mr. Emanuel called the meeting to order at 10:08 a.m. The roll call of members was taken and it was established that a quorum was present.

II. APPROVAL OF MINUTES

From the meeting of November 20, 2002

Mr. Waite moved that the minutes of the November 20, 2002 meeting be approved. Mr. Lehew seconded. The motion passed, 5-0.

The Board directed that the Acting Director send a letter to the heads of the Board's member agencies, summarizing the Board's progress in reducing the backlog of hearings and improving the efficiency of the Board's operations.

III. GENERAL SESSION

A. Interviews for Executive Director

Mr. Lehew moved that the Board recess, then go into Executive Session to conduct interviews (pursuant to A.R.S § 38-431.03 (A)(1)). Ms.Goertz seconded. The motion passed, 5-0. Upon return at 10:26 a.m., the Board went into Executive Session.

10:00 a.m. Thomas DesJardins

At the request of the applicant, the Board postponed the interview until Thursday, December 5, 2002 at 3:15 p.m.

10:30 a.m. Kenneth Davis

The applicant agreed that the interview be conducted in Executive Session.

11:00 a.m. DeAnna Foulds

The applicant agreed that the interview be conducted in Executive Session.

The Board recessed for lunch between 11:35 p.m, and returned at 1:00 p.m.

1:00 p.m. Drew Langley

The applicant agreed that the interview be conducted in Executive Session.

1:30 p.m. Linda Steinbrenner

The applicant agreed that the interview be conducted in Executive Session.

2:00 p.m. Rodolfo Thomas

The applicant agreed that the interview be conducted in Executive Session.

2:30 p.m. Pedro Gonzalez

The applicant agreed that the interview be conducted in Executive Session.

3:00 p.m. Dennis Seavers

The applicant agreed that the interview be conducted in Executive Session.

The Board returned to open session at 3:45 p.m.

Ms. Goertz moved that the Mr. Thomas, Mr. Gonzalez, Dr. Langley, and Mr. Seavers be invited to second interviews on December 13, 2002, and that the Acting Director obtain references on those candidates. Ms. Pipersburgh seconded. The motion passed, 5-0.

B. Establishment of Board staff positions

1. Investigators
2. Administrative Assistants

The Board noted that at their November 20, 2002 meeting, they had decided that the establishment of these positions would be postponed until the permanent Director was hired.

C. Financial projections for the Board

Ms. LeTarte reviewed with the Board the financial projections, particular those impacting salaries for staff.

IV. ACTING DIRECTOR'S REPORT

Ms. LeTarte

The presentation and discussion of the status of Board's operations was postponed.

V. CALL TO THE PUBLIC

Mr. Emanuel

No one from the public attended the meeting or asked to speak.

VI. ADJOURNMENT

Mr. Emanuel

Ms. Geortz moved that the Board recess until Thursday, December 5, 2002 at 3:15 p.m.
Mr. Waite seconded. The motion passed, 5-0, and Mr. Emanuel recessed the meeting.

Mr. Emanuel called the meeting to order after the recess, at 3:20 p.m. on Thursday, December 5, 2002, and moved to Executive Session.

The Board interviewed Mr. Thomas DesJardins for the position as Director. The applicant agreed that the interview be conducted in Executive Session.

The Board returned to open session at 4:01 p.m. There was no motion put before the Board at that time regarding the candidate.

Mr. Lehew moved that the Board adjourn. Ms. Geortz seconded. The motion passed, 5-0 and Mr. Emanuel adjourned the meeting at 4:05 p.m.

Minutes approved _____, 2002