

### ARIZONA BOARD OF FINGERPRINTING

Mail Code 185 • Post Office Box 6129 • Phoenix, Arizona 85005-6129 Telephone (602) 265-0135 • Fax (602) 265-6240

### **Final Minutes for Public Meeting**

Held June 18, 2008, at 8:30 a.m. 3839 North 3rd Street, Suite 107, Phoenix, Arizona

#### **Board Members**

Charles Easaw, Department of Education, Chair Kim Pipersburgh, Department of Health Services, Vice Chair Rand Rosenbaum, Administrative Office of the Courts Mike LeHew, Department of Economic Security Arthur W. Baker, Department of Juvenile Corrections

#### **Executive Director**

**Dennis Seavers** 

#### CALL TO ORDER AND ROLL CALL

Mr. Easaw called the meeting to order at 8:42 a.m. The following Board members were present: Charles Easaw, Kim Pipersburgh, Mike LeHew (by telephone), and Arthur W. Baker. The following Board member was absent: Rand Rosenbaum.

Also in attendance was Dennis Seavers, Executive Director.

#### CALL TO THE PUBLIC

Mr. Easaw made a call to the public. No members of the public were present.

#### ADOPTION OF FISCAL YEAR 2009 BUDGET

Mr. Easaw summarized the Board's discussion at its June 13, 2008 meeting about the proposed fiscal year 2009 budget (see Attachment 1). Mr. Seavers answered questions about the proposed budget.

Mr. Baker made a motion to adopt the proposed fiscal year 2009 budget, including the discussed alterations to personal services and employee-related expenditures, and Ms. Pipersburgh seconded. The motion passed, 4–0.

#### **ADJOURNMENT**

Mr. LeHew made a motion to adjourn the meeting, and Mr. Baker seconded. The motion passed, 4–0. Mr. Easaw adjourned the meeting at 9:12 a.m.

Minutes approved on September 5, 2008

# Arizona Board of Fingerprinting Fiscal Year 2009 Budget

Income			
### ### ### ### ### ### ### ### ### ##			2009
Seps.000.00	Income		
Total 4900 - Transfers In	4900 - Transfers In		
FY07 Carryover	4901 - Operating Transfers In	\$	595,000.00
Total Income   \$ 760,000.00	Total 4900 - Transfers In	\$	595,000.00
Expense 6000¹ - Personal Services \$ 310,662.03 6100² - ERE \$ 118,051.57 6200 - Prof. & Outside Services 6210 - Financial Services 6211 - Bond Issuance Cost \$ 1,800.00 Total 6210 - Financial Services \$ 1,800.00  6270 - Education & Training 6271 - Education & Training \$ 100.00 Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. 7029 - Other Prof. & Out. Svcs. 10,000.00  Total 6290 - Other Prof. & Out. Svcs. 10,000.00  Total 6290 - Other Prof. & Out. Svcs. 11,900.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  Total 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 Total 7150 - IT Services \$ 23,900.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ - Total 7200 - Rental Expenditures \$ 65,124.60 7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maintenance	FY07 Carryover	\$	165,000.00
\$310,662.03	Total Income	\$	760,000.00
6100² - ERE \$ 118,051.57 6200 - Prof. & Outside Services 6210 - Financial Services 6211 - Bond Issuance Cost \$ 1,800.00  Total 6210 - Financial Services \$ 1,800.00  6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. 5299 - Other Prof. & Out. Svcs. 10,000.00  Total 6290 - Other Prof. & Out. Svcs.  10,000.00  Total 6290 - Other Prof. & Out. Svcs. 11,900.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  Total 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ - Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	Expense		
6200 - Prof. & Outside Services 6210 - Financial Services 6211 - Bond Issuance Cost \$ 1,800.00  Total 6210 - Financial Services \$ 1,800.00  6270 - Education & Training 6271 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. 5299 - Other Prof. & Out. Svcs. 5299 - Other Prof. & Out. Svcs. 5290 - Other Prof. & Out. Svcs. 5200.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. 7172 - External Comm. \$ 2,500.00  7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. 7229 - Miscellaneous Rent 5 - Total 7200 - Rental Expenditures 7266 - Repair/Maint-Other Equip 7269 - Repair & Maintenance 7266 - Repair & Maintenance 7266 - Repair & Maintenance 7269 - Repair & Maint (Other) \$	6000 <sup>1</sup> - Personal Services	\$	310,662.03
6210 - Financial Services 6211 - Bond Issuance Cost \$ 1,800.00  Total 6210 - Financial Services \$ 1,800.00  6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. 5299 - Other Prof. & Out. Svcs. 5290 - Other Prof. & Out. Svcs. 5200.00  Total 6200 - Prof. & Outside Services 521,900.00  Total 7150 - IT Services 523,900.00  Total 7150 - IT Services 523,900.00  Total 7150 - IT Services 523,900.00  Total 7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. 7229 - Miscellaneous Rent 505,124.60  Total 7200 - Rental Expenditures 505,124.60  Total 7200 - Repair & Maintenance 7266 - Repair/Maint-Other Equip 7269 - Repair & Maintenance	6100 <sup>2</sup> - ERE	\$	118,051.57
Total 6210 - Financial Services   \$ 1,800.00	6200 - Prof. & Outside Services		
Total 6210 - Financial Services \$ 1,800.00  6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. 7001 - Other Prof. & Out. Svcs.  7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. 7172 - External Comm. Long Dist \$ 13,000.00  7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. 7229 - Miscellaneous Rent \$ -  Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maintenance \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	6210 - Financial Services		
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6271 - Education & Training       \$ 100.00         Total 6270 - Education & Training       \$ 100.00         6290 - Other Prof. & Out. Svcs.       \$ 10,000.00         Total 6290 - Other Prof. & Out. Svcs.       \$ 10,000.00         Total 6200 - Prof. & Outside Services       \$ 11,900.00         7000 - Other Operating       7150 - IT Services         7153 - Internal Svc. Data Proc.       \$ 8,400.00         7172 - External Comm. Long Dist       \$ 13,000.00         7179 - Other External Comm.       \$ 2,500.00         Total 7150 - IT Services       \$ 23,900.00         7200 - Rental Expenditures       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	Total 6210 - Financial Services	\$	1,800.00
Total 6270 - Education & Training \$ 100.00  6290 - Other Prof. & Out. Svcs. 6299 - Other Prof. & Out. Svcs. \$ 10,000.00  Total 6290 - Other Prof. & Out. Svcs. \$ 10,000.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ - Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	6270 - Education & Training		
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Total 6299 - Other Prof. & Out. Svcs.   \$ 10,000.00	Total 6270 - Education & Training	\$	100.00
Total 6290 - Other Prof. & Out. Svcs. \$ 10,000.00  Total 6200 - Prof. & Outside Services \$ 11,900.00  7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ - Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	6290 - Other Prof. & Out. Svcs.		
Total 6200 - Prof. & Outside Services \$ 11,900.00  7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ -  Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	6299 - Other Prof. & Out. Svcs.	\$	10,000.00
7000 - Other Operating 7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ -  Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	Total 6290 - Other Prof. & Out. Svcs.	\$	10,000.00
7150 - IT Services 7153 - Internal Svc. Data Proc. \$ 8,400.00 7172 - External Comm. Long Dist \$ 13,000.00 7179 - Other External Comm. \$ 2,500.00  Total 7150 - IT Services \$ 23,900.00  7200 - Rental Expenditures 7221 - Rental of Land & Bldgs. \$ 65,124.60 7229 - Miscellaneous Rent \$ -  Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance 7266 - Repair/Maint-Other Equip \$ 1,240.00 7269 - Repair & Maint (Other) \$ -	Total 6200 - Prof. & Outside Services	\$	11,900.00
7153 - Internal Svc. Data Proc.       \$ 8,400.00         7172 - External Comm. Long Dist       \$ 13,000.00         7179 - Other External Comm.       \$ 2,500.00         Total 7150 - IT Services       \$ 23,900.00         7200 - Rental Expenditures       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7000 - Other Operating		
7172 - External Comm. Long Dist       \$ 13,000.00         7179 - Other External Comm.       \$ 2,500.00         Total 7150 - IT Services       \$ 23,900.00         7200 - Rental Expenditures       \$ 65,124.60         7221 - Rental of Land & Bldgs.       \$ 65,124.60         7229 - Miscellaneous Rent       \$ 65,124.60         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7150 - IT Services		
7179 - Other External Comm.       \$ 2,500.00         Total 7150 - IT Services       \$ 23,900.00         7200 - Rental Expenditures       \$ 65,124.60         7221 - Rental of Land & Bldgs.       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7153 - Internal Svc. Data Proc.	\$	8,400.00
Total 7150 - IT Services       \$ 23,900.00         7200 - Rental Expenditures       \$ 65,124.60         7221 - Rental of Land & Bldgs.       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7172 - External Comm. Long Dist	\$	13,000.00
7200 - Rental Expenditures       \$ 65,124.60         7221 - Rental of Land & Bldgs.       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7179 - Other External Comm.	\$	2,500.00
7221 - Rental of Land & Bldgs.       \$ 65,124.60         7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	Total 7150 - IT Services	\$	23,900.00
7229 - Miscellaneous Rent       \$ -         Total 7200 - Rental Expenditures       \$ 65,124.60         7250 - Repair & Maintenance       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	7200 - Rental Expenditures		
Total 7200 - Rental Expenditures \$ 65,124.60  7250 - Repair & Maintenance  7266 - Repair/Maint-Other Equip \$ 1,240.00  7269 - Repair & Maint (Other) \$ -	7221 - Rental of Land & Bldgs.	\$	65,124.60
7250 - Repair & Maintenance       \$ 1,240.00         7266 - Repair/Maint-Other Equip       \$ -         7269 - Repair & Maint (Other)       \$ -	7229 - Miscellaneous Rent	\$	-
7266 - Repair/Maint-Other Equip       \$ 1,240.00         7269 - Repair & Maint (Other)       \$ -	Total 7200 - Rental Expenditures	\$	65,124.60
7269 - Repair & Maint (Other)	7250 - Repair & Maintenance		
7269 - Repair & Maint (Other)		\$	1,240.00
<b>Total 7250 - Repair &amp; Maintenance</b> \$ 1,240.00		\$	=
	Total 7250 - Repair & Maintenance	\$	1,240.00

# Arizona Board of Fingerprinting Fiscal Year 2009 Budget

	2009
7300 - Operating Supplies	
7321 - Office Supplies	\$ 12,000.00
Total 7300 - Operating Supplies	\$ 12,000.00
7450 - Conf, Edu, & Training	
7455 - Conf, Edu, & Train Regis	\$ =
Total 7450 - Conf, Edu, & Training	\$ -
7470 - Printing & Photography	
7471- Internal Printing	\$ 100.00
Total 7470 - Printing & Photography	\$ 100.00
7480 - Postage & Delivery	
7481 - Postage & Delivery	\$ 15,000.00
Total 7480 - Postage & Delivery	\$ 15,000.00
7500 - Miscellaneous Operating	
7511 - Awards	\$ 200.00
7541 - Books, Subscr., & Pubs.	\$ 8,500.00
Total 7500 - Miscellaneous Operating	\$ 8,700.00
Total 7000 - Other Operating	\$ 126,064.60
8500 - Non-capital Equipment	
8520 - Furniture Non-cap	
8521 - Furniture Non-capital	\$ -
Total 8520 - Furniture Non-cap	\$ -
8550 - EDP Equip PC/LAN Non-cap	
8551 - EDP Equip. Non-cap Purch	\$ 8,000.00
Total 8550 - EDP Equip PC/LAN Non-cap	\$ 8,000.00
8580 - Non-capitalized Software	
8583 - PC/LAN Software Non-cap.	\$ 1,000.00
Total 8580 - Non-capitalized Software	\$ 1,000.00
Total 8500 - Non-capital Equipment	\$ 9,000.00
9100 - Transfers Out	
9101 - Operating Transfers Out	\$ 1,714.00
Total 9100 - Transfers Out	\$ 1,714.00

## Arizona Board of Fingerprinting Fiscal Year 2009 Budget

	2009
Total Expense	\$ 577,392.20
Net Income	\$ 182,607.80

<sup>1 -</sup> Includes establishment of salaries at the following levels: executive director, \$60,000 annualized, and administrative law judge, \$52,000 annualized. Also includes related ERE adjustments.