



## **ARIZONA BOARD OF FINGERPRINTING**

Post Office Box 6129 • Phoenix, Arizona 85005-6129  
Telephone (602) 265-0135 • Fax (602) 265-6240

### **Notice of Public Meeting**

September 1, 2023, at 9:00 a.m.  
1740 W Adams St, Phoenix, Arizona 85007  
Phoenix, Arizona

#### **Board Members**

Michelle Brady, Department of Education, Chairperson  
Keith Packard, Department of Juvenile Corrections, Vice chairperson  
Kim Pipersburgh, Department of Health Services  
Sarah Aupperlee, Department of Child Safety  
Rebecca Clayton, Department of Economic Security  
Maria Dennis, Administrative Office of the Courts

#### **Executive Director**

Matthew A. Scheller

Under Arizona Revised Statutes ("A.R.S.") § 38–431.02, notice is hereby given to the members of the Arizona Board of Fingerprinting ("Board") and to the general public that the Board will hold a meeting open to the public as specified below. The Board reserves the right to change the order of the agenda.

Individuals who wish to acquire background material provided to Board members (with the exception of material relating to possible or previous executive sessions) may request them by contacting Matthew A. Scheller at (602) 265-0135 or [info@fingerprint.az.gov](mailto:info@fingerprint.az.gov).

Persons with a disability may request a reasonable accommodation such as a sign-language interpreter by contacting Matthew A. Scheller at (602) 265-0135 or [info@fingerprint.az.gov](mailto:info@fingerprint.az.gov). Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED THIS 30th day of August 2023 at 9:00 a.m.

Arizona Board of Fingerprinting

By \_\_\_\_\_  
Matthew A. Scheller, Executive Director

## **AGENDA**

I. CALL TO ORDER AND ROLL CALL

II. CALL TO THE PUBLIC

At this portion of the meeting, the public is invited to make comments. Arizona law prohibits Board members from discussing items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to scheduling the matter for further consideration and decision at a later date.

III. APPROVAL OF MINUTES FROM SEPTEMBER 16, 2022

IV. EXECUTIVE DIRECTOR'S REPORT

- A. Report on fiscal year 2023 budget
- B. Report on fiscal year 2023 strategic plan

V. ADOPTION OF BUDGET FOR FISCAL YEAR 2024

At this portion of the meeting, the Board will discuss and may adopt a budget for fiscal year 2024.

VI. ANNUAL REVIEW OF THE FINGERPRINT-CLEARANCE-CARD FEE

At this portion of the meeting, the Board will conduct its annual review of the fingerprint-clearance-card fee.

## VII. ELECTION

Under A.R.S. § 41-619.52(B), the Board elects a chairperson and vice-chairperson annually. Annual elections are held in the August/September timeframe. The last election was held on September 16, 2022 for both of these positions.

## VIII. EMPLOYEE PERFORMANCE AND COMPENSATION

At this portion of the meeting, the Board will discuss and may take action related to the executive director's performance and salary. The Board may go into executive session, which will not be open to the public, under A.R.S. § 38-431.03(A)(1) as part of the Board's discussion of the salary of an employee of the public body.

## IX. ADJOURNMENT